



Guidelines on re-start of face-to-face activities

With Boys' Brigade re-starting for the first time since March, boys and parents will find a number of things different as we make every effort to ensure all those involved stay as safe as possible. Many of these measures will be familiar to boys and parents from other settings such as school, whilst some are more specific to the BB and to individual age groups within the BB. We'd appreciate it if boys and parents could take time to familiarise themselves with these plans, and if there any questions, leaders will be happy to answer them.

Covid-19 and symptoms

- The main symptoms of Covid-19 are:
 - a **high temperature** – this means you feel hot to touch on your chest or back (you do not need to measure your temperature)
 - a **new, continuous cough** – this means coughing a lot for more than an hour, or three or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)
 - a **loss or change to your sense of smell or taste** – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal.
- Most people with coronavirus have at least one of these symptoms. *Boys with symptoms should NOT attend BB face-to-face activities and should follow NHS procedures for isolating and testing.*

Hygiene and cleaning

- Meeting spaces will be cleaned before boys arrive, with particular attention to high contact surfaces such as door handles and light switches.
- Boys will be reminded regularly of the steps needed to maintain good hygiene, such as washing hands, avoid touching faces, coughing, or sneezing into tissues etc. with regular hand hygiene breaks between activities.
- Hand sanitiser will be available at the entrance and will be used by boys when arriving and leaving.
- Equipment used by boys such as sporting equipment will be kept as clean as possible.
- High contact surfaces will be kept clean throughout the BB evening with a sufficient supply of cleaning equipment, soap and hand sanitiser available at all times.

Face coverings

- For Anchor Boys and Junior Section:
 - There is no requirement for boys to wear face coverings during BB activities. However, should any boy wish to wear a face covering at any point during the evening they are welcome to do so.
- For Company Section:
 - Boys are required to bring face coverings with them.
 - Boys will not be required to wear face coverings throughout the evening, but they may be required to wear them during activities where it is not possible to maintain social distancing.
 - Should any boy wish to wear a face covering at any point during the evening they are welcome to do so.
- Leaders will wear face coverings at drop-off and pick-up times, particularly when dealing with parents, and may wear them at other times if it is necessary to be in close contact with boys (for example, if administering first aid).

Church meeting space

- Measures are in place to maximise ventilation in church meeting spaces as much as possible.
- Some areas of the church building will be out of bounds due to reasons such as size and suitability for activities in the current circumstances. These areas will be clearly marked out.

Activities

- In order to reduce the risk of infection, a number of activities normally enjoyed by boys are being reduced or removed from the BB programme altogether. These include:
 - contact sports played indoors such as football
 - bugle band tuition
 - cooking activities such as baking
- The focus will instead be on activities where it is easier to maintain an appropriate level of physical distancing and which do not present a risk of infection.
- Equipment used by boys such as sporting equipment will be used on an individual basis and not shared.
- District competitions held against other local companies are currently suspended.
- Work towards advanced awards such as the President's Badge and Queen's Badge can continue as long as it meets all current guidelines.

Drop-off and pick-ups

- Staff will be on hand at the church gates to welcome boys when they arrive and when they leave.
- Parents and carers are to remain outside the gates on Randolph Road and to maintain social distancing while they wait.
- An exception may be made for parents of boys, particularly in the Anchor Section, who are attending BB the first time.
- In these circumstances, parents are asked to wear a face covering when entering the building.

What lies ahead

- Together with the Church, the BB has worked hard to plan for all eventualities related to the Covid-19 pandemic and will keep all of the above guidelines under review as face-to-face meetings commence, ensuring that any changes are communicated to boys and parents.
- Sadly, it remains entirely possible that face-to-face meetings could be suspended again at any point in the future. This could result either from new restrictions being put in place, or a case of Covid-19 being confirmed within the Company.
- We would therefore ask that boys and parents pay attention to new information as it's sent out by the Company and contact us should they have any questions or concerns.
- Overleaf, parents will find an updated privacy notice which takes into account current circumstances, particularly as it relates to track and trace procedures. Again, anyone with any questions is asked to get in touch.

Covid-19 privacy notice

We have added a temporary Privacy Notice for collecting contact information in relation to attending face-to-face BB activities during the current Covid-19 outbreak. This privacy notice is an addendum to The Boys' Brigades main privacy notice and data protection policy.

We are collecting your name and contact details in order to fulfil our responsibility to comply with Government requirements for 'Track and Trace' (or equivalent in England, Northern Ireland, Scotland and Wales). We will only use this information to contact you in the event that we believe you may have come into contact with a suspected case of Covid-19 through BB activities and it may be necessary to share your details with NHS Track and Trace (or equivalent body) if they are requested for contact tracing and the investigation of local outbreaks. Your name and contact details will be securely stored. They will be retained for this purpose for a period of 21 days in line with government guidance.

Please inform your local Boys' Brigade group as soon as possible if you test positive for Coronavirus or develop any of the following COVID-19 symptoms:

- A high temperature
- A new, continuous cough
- A loss or change to your sense of smell or taste

Data Protection legislation allows us to process this information as we regard it as being in The Boys' Brigades legitimate interest. The Information Commissioner's Office has published guidance on data handling during the pandemic. Please see www.ico.org.uk/coronavirus.

Our full Data Protection Policy and Standard Privacy Notice can be found at: <https://boys-brigade.org.uk/who-we-are/policies-and-regulations/>